

# ASPSU

Associated Students of PSU

## INTERNSHIP APPLICATION

Fall 2009

Name: \_\_\_\_\_ Expected Graduation: \_\_\_\_\_  
Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Address: \_\_\_\_\_  
Major: \_\_\_\_\_ Number of Intern Credits (2-3): \_\_\_\_\_

1. How did you hear about the ASPSU Internship Program?

Poster \_\_\_\_\_ Flyer \_\_\_\_\_ Faculty Member \_\_\_\_\_ Class Speaker \_\_\_\_\_ Other \_\_\_\_\_

2. List three reasons for wanting to do an ASPSU Internship this semester: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. In which community/ campus activities have you been involved? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. On the back of this application answer ONE of the following questions:

a.) Do you think students are in a position to effect social change? Why?

b.) What do you see as the most pressing problem facing students? Why? What would you do about it?

5. One facet of the program is a weekly, hour-long class. The time will be set to accommodate as many people as is possible. Please circle all times you are available.

Mon 10-11 11-12 12-1 1-2 2-3 3-4 4-5

Tue 10-11 11-12 12-1 1-2 2-3 3-4 4-5

Wed 10-11 11-12 12-1 1-2 2-3 3-4 4-5

Thur 10-11 11-12 12-1 1-2 2-3 3-4 4-5

Fri 10-11 11-12 12-1 1-2 2-3 3-4 4-5

**Return Application to ASPSU Office, Smith Memorial Student Union Rm. 117.**

**Applications are due no later than ( Insert Date ).**

**FMI contact Courtney Morse at 503-725-8455 or courtneym@orstudents.com**

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# ASPSU Internship Syllabus

Fall 2009

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## Courtney Morse

PSU Campus Organizer

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Office: 503-725-8455

## Richard Clucas

Faculty Advisor

[hprc@pdx.edu](mailto:hprc@pdx.edu)

Office: 503-725-3258

### *Course Objective:*

The ASPSU internship program was created to foster student activism while increasing the effectiveness of the ASPSU. This course is meant to compliment your experience as an intern. The skills and topics addressed in this class are critical to having a successful term/year within the ASPSU. It is our goal that the topics are not just abstract ideas but instead used as concrete tools for your time as an ASPSU intern and throughout your future as a leader. Additionally we hope to ensure long term individual participation in the political and civic process by helping students put their beliefs into action, and making them aware of opportunities in organizing as a career.

### *Course Requirements:*

- Attendance is Mandatory- Due to nature of this program, consistent attendance is critical. If any health or family emergencies arise that may interfere with you attending class, notify me prior to the class period. These will be addressed on a case by case basis. In addition, classes will start promptly at their scheduled time. **Students are allowed one absence per quarter.**
- Mid-term evaluations- Interns will evaluate the executive staff that they work with as well as the intern program overall. Interns will also be evaluated by their director. This is a chance to talk about what is going well in the program and what changes you would like to see.
- Final Letter- An end of the term letter to the Campus Organizer, the campaign coordinator or the ASPSU Executive staff about your experience as an ASPSU intern is required. The letter is a minimum one page single-spaced and should focus on what you have learned, challenges you have had and critique for further development of the program. You can write the letter however you choose; however, I do not want a summary of the work you've done.
- Academically Sourced Paper (Faculty Advisors Requirement) - If you are taking two credits the paper is 5-7 pages; for three credits the paper is 6-8 pages; and for four credits the paper is 8-10 pages. **You must read and cite academic sources in your paper.** If you are doing just 2 credits, then you need to cite a minimum of two sources. If you are taking 3 or 4 credits, you need to do more research. The paper topic is flexible, but it should relate to your work as an ASPSU internship. All students should talk with Professor Clucas about their paper topics ahead of the due date.

The paper is due by 5 p.m. on Wednesday, December 2nd (the last week of regular classes). If you have any more questions about the paper or other concerns, please ask me or Professor Clucas (hprc@pdx.edu or 503-725-3258).

- Hour tracking sheet and Weekly Goals – You will be required to keep track of your weekly progress and your up to date hours completed by filling in a term tracking sheet and turning in weekly goals. This will be the only way that I will know you are filling your requirements and is vital to running a fair and consistent program.

### **Earning your Credits**

Each week on average, you will complete 1 hour by attending our class session, .5 hour in your team meeting and 4.5 or 7.5 hours working on your campaign. Additional hours will vary depending on upcoming projects of your team and the responsibilities you accepted within your contract.

**2 credits = 6 hrs per week minimum    3 credits = 9 hrs per week minimum**

As an intern you are responsible for planning your hours according to your minimum requirement for the course. These hours need to be scheduled either through campaign activities and/or scheduled office hours. Your time is valued and we want to make the most of it.

### ***Course Outline:***

#### **Week One: Registration and Preliminary meetings**

October 5<sup>th</sup>

#### **Week Two: One on one conversations and campaign assignments**

October 12<sup>th</sup>

#### **Week Three: Backwards Planning**

October 19<sup>th</sup>

- Creation of Backwards plans
- Explanation of weekly goals and

#### **Week Four: Direct Action Organizing and an introduction to OSA**

October 26<sup>th</sup>

- Direct Action Organizing Training
- Meet the Exec. Staff and campaign placement

#### **Week Five: Recruitment and Mid-term Evaluations**

November 2<sup>nd</sup>

- Student Fee History
- PSU's History with the fee

#### **Week Six: Campaign Strategy and Planning**

November 9<sup>th</sup>

- Who's your target

- Who's got the power
- Actions vs. Tactics

### **Week Seven: Social Justice**

November 16<sup>th</sup>

- Increase ability to discuss racial and queer justice
- Understand the history and construction of race and sexuality
- How to act as an ally to these communities

### **Week Eight: OSA Issues Training**

November 23<sup>rd</sup>

- From Vote to Session
- Three Boards, One Organization, Student Driven Initiatives

### **Week Nine: Leadership Development**

November 30<sup>th</sup>

- Pass the torch
- Create a winning team; empower people to move to the next level

**\*\* Term papers Due to Professor Clucas by Wednesday at 5pm on December 2<sup>nd</sup>!**

### **Finals Week: NO CLASS**

December 8<sup>th</sup> – 12<sup>th</sup>

- Intern evaluation letter and tracking sheets due to Jen Lleras by 5pm on Monday the 8<sup>th</sup> by email or in person to the ASPSU Office.

#### **NOTE:**

This syllabus is subject to change based on its relevancy to your field work.

These trainings are meant to compliment the campaign work you will be a part of through out the term.